MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE GEORGE WASHINGTON REGIONAL COMMISSION
December 6, 2012
The Robert C. Gibbons Conference Room
406 Princess Anne Street, Fredericksburg Virginia

MEMBERS PRESENT AND VOTING: Caroline: Calvin Taylor; Fredericksburg: Matthew Kelly; King George: Joseph W. Grzeika; Spotsylvania: David Ross; Stafford: Gary Snellings.

STAFF: Tim Ware, Executive Director; Kevin F. Byrnes, Director of Regional Planning; Daniel Reese, Regional Planner.

CALL TO ORDER: Mr. Kelly called the meeting to order at 4:40 p.m. with a quorum present, which was followed by the Pledge of Allegiance.

APPROVAL OF GWRC MEETING AGENDA
Mr. Snellings made a motion that was approved by Mr. Grzeika to approve the meeting agenda. The motion was carried unanimously.

OLD BUSINESS:
No old business was discussed at this time.

NEW BUSINESS:
2012 Audit Approval
Mr. Ware briefed the commission and gave an overview on the presentation that was presented at the November board meeting. He commented about the current assets and compared to the assets from the 2011 Fiscal Year and commended the efforts by Ms. Bigelow on handling the finances of the commission and noted that there were no findings within the audit. Mr. Ware offered to answer any questions. None were presented at this time. Mr. Snellings made a motion that was seconded by Mr. Ross to approve 2012 Audit. The motion was carried unanimously.

Approval of GWRC Resolution No. 13-15, Establishing the 2013 George Washington Commission Meeting Schedule
Mr. Taylor made a motion that was seconded by Mr. Snellings Establishing the 2013 George Washington Commission Meeting Schedule. The motion was carried unanimously.

Approval of GWRC Resolution No. 13-16, Canceling the Meeting of the George Washington Regional Commission Scheduled for December 17, 2012
Mr. Grzeika made a motion that was seconded by Mr. Taylor Canceling the Meeting of the George Washington Regional Commission Scheduled for December 17, 2012. The motion was carried unanimously.

Approval of GWRC Resolution No. 13-17, Authorizing Staff to Amend the Kimley-Horn Contract for the Jackson Gateway Interchange Study to Allow for Phasing of the Overall Project
Mr. Ware briefed the commission about amending the contract with Kimley-Horn and Associates for the contract on the Jackson Gateway Interchange Study to allow for phasing. He added that the item was approved by FAMPO in November and would authorize GWRC to change the contract for an additional $45,000 which would include $20,000 from FAMPO resources and $25,000 from Spotsylvania County. Mr. Snellings stated that Stafford County opposes it for reasons that have been already stated. He added that the interchange is not a top priority with VDOT and stated that it should be up to Spotsylvania County to cover the entire bill of $45,000 through its own resources. Mr. Grzeika stated that he would abstain because King George County is not a part of FAMPO and that he did not want to pick sides between Spotsylvania and Stafford Counties. He stated that he sees the merits of both approaches and understands where Stafford County is coming from and he understands Spotsylvania County wanting to get some pieces of the project completed. Mr. Taylor added that he is not a part of FAMPO either, but stated that if you look at the money that has already been committed to the project then he would hate to see it wasted because the project would not be resolved. Mr. Kelly stated that it is a project that would move forward but at what point. He added that there have been projects in the past where FAMPO has assisted the City and this would be no different. Mr. Taylor then added that the longer the organization waits the more the projects and fees would cost. Mr. Ross added that he appreciates all the comments and noted that breaking the project into phases is essentially the same thing that has been done with the Route 17 Interchange Study. Mr. Ross made a motion that was seconded by Mr. Taylor to approve Resolution No. 13-17. Mr. Ross and Mr. Taylor voted Aye, Mr. Snellings voted No, Mr. Grzeika Abstained. The motion was carried.

Approval of GWRC Resolution No. 13-18, Authorizing VDCR Grand Agreement and Approval of On-Call Non-Professional Regional Planning Services Agreement #13-01 and Related Task Order #13.01.1

Mr. Byrnes gave a brief overview of Resolution No. 13-18 and stated that it summarizes the sequential actions that the board has taken leading to the actions considered in the item which drew from support from local governments for GWRC to apply for this grant to support local development of a storm water program to comply with regulations. He noted that the GWRC received the full amount of funding requested from the VDCR. He added that the GWRC issued an RFP and upon receiving proposals has selected a team that would form a collaboration between Collaboration Concepts, Eldon James & Associates, Aqua Law, Friends of the Rappahannock, the Northern Virginia Conservation Trust, and Spangler-Erkert & Associates. The total amount of grant funds divided among the various consulting parties is roughly $70,000 leaving approximately $29,000 for commission staff support. The proposed actions requested of the board are to approve the grant agreement as described in the packet item. Mr. Ross asked Mr. Byrnes asked if the funds were spread evenly to the group listed previously. Mr. Byrnes stated that it would be based on work load and responsibilities and would not be paid unless the consultants were brought in for assistance. Mr. Ross then asked Mr. Byrnes how the decision was made to choose consultants and Mr. Byrnes noted that it was based on the organizations expertise and capabilities. Mr. Grzeika made a motion that was seconded by Mr. Ross to approve Resolution No. 13-18. The motion was carried unanimously.

Other New Business:

Town of Bowling Green – CDBG Planning Grant On-Call Professional Services

Mr. Byrnes briefed the commission on the item and added that Mr. Ware had presented the proposition of the on-call consultant RFP to provide backup support to the staff and member localities that might want to supplement immediate access to consulting resources that GWRC would have under its on-call contract. He noted that GWRC has already been engaged with the
Town of Bowling Green in supporting their community planning grant for an assisted living facility project that they are working with a local non-profit on. He added that as the town had looked at their options for brining on board consulting support that they needed, the fast track for them was to piggyback on GWRCs consulting contract but the RFP did not strongly communicate anticipated needs for architectural/building design/engineering services. He stated that some of the firms that replied do offer those services he wanted to make sure that everyone that did respond would be aware that the scope for a potential task order would draw on that expertise. He added that some consultants have declined already while others have expressed interest. Mr. Byrnes then added that for the town this is the shortest path but the GWRC does not know what consultant will be hired yet and they don’t have a negotiated deal. Mr. Kelly asked whether this was basically asking GWRC to change the RFP to assist the Town of Bowling Green. He then stated that GWRC has asked the towns of Port Royal and Bowling Green to make requests through Caroline County. Mr. Byrnes stated that this project was already underway prior to the towns being requested to go through the County. Mr. Grzeika added that GWRC ought to wait until the RFP contract has been finalized. Mr. Byrnes then asked that in an effort to be as expedient as possible with the towns interests that the Executive Committee should meet in early January to make a decision on the topic rather than wait until the January Board Committee Meeting. It was decided to put the decision on hold either for Executive Committee or Board approval in January.

SB -684 – Entitlement to sales and use Tax Revenues
Mr. Kelly informed the committee about the use of sales and use tax revenues for public projects. He stated that to simplify the legislation it allows the locality to keep state non-committed state sales tax generated by a specific project within the locality to pay down debt-services on the project. He added that the City of Fredericksburg has passed it as part of its legislative agenda. It was requested that the item should be presented to the whole board.

VCR Trail
Mr. Ross asked about the VCR Trail and whether it will end at I-95 and added that he is interested in connecting from Spotsylvania County. It was discussed and would be brought up at a future board meeting.

Adjournment: The meeting was adjourned at 5:06 p.m.

Respectfully submitted,

Timothy Ware
Executive Director

(Draft minutes prepared by Daniel Reese, Regional Planner)