

**RESOLUTION NO. 14-02**

**A RESOLUTION OF THE GEORGE WASHINGTON REGIONAL COMMISSION  
APPROVING CHANGES IN THE STAFFING MEMORANDUM OF UNDERSTANDING  
(MOU) BETWEEN THE GEORGE WASHINGTON REGIONAL COMMISSION (GWRC)  
AND THE FREDERICKSBURG AREA METROPOLITAN PLANNING ORGANIZATION  
(FAMPO)**

**WHEREAS**, the George Washington Regional Commission ("The Commission") is the planning district commission serving the City of Fredericksburg, Caroline, King George, Spotsylvania and Stafford counties, known together as Planning District 16; and

**WHEREAS**, GWRC AND FAMPO have an existing MOU which provides for GWRC staffing of FAMPO and also provides for selection of the FAMPO Administrator by the FAMPO Policy Committee, and


**WHEREAS**, although by virtue of its dedicated formula funds, FAMPO is self-funded, as shown in the FAMPO Unified Planning Work Program (UPWP), GWRC serves as the fiscal agent for FAMPO, in addition to providing staffing, and

**WHEREAS**, the FAMPO Policy Committee desires to take a stronger role in directing the FAMPO Administrator, including executing an employment agreement, setting performance expectations, providing a performance review and setting salary, and

**WHEREAS**, these Policy Committee changes in directing the FAMPO Administrator requiring amending the existing MOU, as shown in the attachment to this Resolution.

**NOW THEREFORE BE IT RESOLVED**, that the George Washington Regional Commission that changes to the existing MOU with FAMPO, as shown in the attachment to this Resolution, are hereby approved.

Adopted by the George Washington Regional Commission on July 15, 2013, in the City of Fredericksburg, Virginia, a quorum being present.

  
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Gary Snellings, Chairman

July 15, 2013

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
THE FREDERICKSBURG AREA METROPOLITAN PLANNING ORGANIZATION (FAMPO)  
AND  
THE GEORGE WASHINGTON REGIONAL COMMISSION (GWRC)**

This Memorandum of Understanding by and between the Fredericksburg Area Metropolitan Planning Organization (hereinafter referred to as the FAMPO Policy Committee) and the George Washington Regional Commission (hereinafter referred to as GWRC) has been duly executed and is effective September 20, 2010.

**WHEREAS**, the FAMPO Policy Committee is the Metropolitan Planning Organization (MPO) for the Fredericksburg Metropolitan Planning Area, which currently comprises the City of Fredericksburg and the counties of Spotsylvania and Stafford, and

**WHEREAS**, the GWRC is the Planning District Commission (PDC) for Planning District 16, which includes the Fredericksburg Metropolitan Planning Area, and

**WHEREAS**, responsibilities of the FAMPO Policy Committee are defined in Federal law and more specifically in the FAMPO's annual Unified Planning Work Program (UPWP), adopted by the FAMPO Policy Committee and approved by appropriate State and Federal Agencies, and

**WHEREAS**, the FAMPO Policy Committee is fully responsible for the conduct of its affairs and the establishment and oversight of its policies, but has limited legal powers under the existing laws of the Commonwealth of Virginia, and

**WHEREAS**, although the FAMPO Policy Committee and the GWRC are separate and distinct entities, the FAMPO Policy Committee utilizes the staff and facilities of the GWRC to conduct the urban transportation planning process as required under Federal law, which includes the preparation and execution of the annual UPWP, maintenance of a regional Transportation Improvement Program and development of a regional Long-Range Transportation Plan, as well as other responsibilities as established by the FAMPO Policy Committee, and

**WHEREAS**, the FAMPO Policy Committee desires that GWRC serve as the fiscal agent for the FAMPO Policy Committee, and the GWRC is willing to continue acting in that capacity, and the parties now desire to set forth certain terms and conditions that shall govern the provision of those fiscal services by the GWRC, and the related rights and responsibilities of the respective parties with respect to those services, and

**WHEREAS**, the FAMPO Policy Committee shall appoint a FAMPO Administrator from among GWRC staff who shall serve at the pleasure of the FAMPO Policy Committee and shall have supervisory

responsibility for staff assigned by the GWRC Executive Director to the urban transportation planning program, and

WHEREAS, the FAMPO Policy Committee shall also direct, evaluate and set the salary of the FAMPO Administrator in accordance with GWRC Personnel Policies, and

WHEREAS, the FAMPO Administrator shall abide by all GWRC Personnel Policies, and

**WHEREAS,** the GWRC Executive Director, as the chief administrative officer of GWRC in its fiscal agency to the FAMPO, shall have full authority to approve and execute grants, agreements and contracts between vendors, State and Federal Agencies and other parties as required to carry out the FAMPO UPWP, consistent with the laws, policies, regulations and requirements of the United States of America, the Commonwealth of Virginia, the GWRC and the FAMPO Policy Committee.

**NOW, THEREFORE, BE IT RESOLVED** by the Boards of the George Washington Regional Commission and the Fredericksburg Area Metropolitan Planning Organization Policy Committee that it is mutually agreed by the parties that the staff of the GWRC shall serve as the staff of ~~the~~ FAMPO pursuant to this Memorandum of Understanding, and-

BE IT FURTHER RESOLVED that the FAMPO Policy Committee shall enter into an employment agreement with the FAMPO Administrator regarding term of office, conditions of employment, performance evaluation and salary.

**Fredericksburg Area Metropolitan Planning Organization Policy Committee:**

\_\_\_\_\_  
~~Mary Katherine Greenlaw~~ Matthew J. Kelly, Chair

\_\_\_\_\_  
Date

**George Washington Regional Commission:**

\_\_\_\_\_  
~~Dale W. Sisson, Jr.~~ Gary Snellings, Chairman

\_\_\_\_\_  
Date