George Washington Regional
Emergency Planning Committee (GW-REPC)
HazMat Response Plan Stakeholder Meeting
Meeting Minutes

May 14, 2025 at 10:30 AM
In-person at the GWRC office; Online via Zoom

Attendees
IN PERSON: Katie Carpenter – Chair (Stafford County); Don Willis (Spotsylvania County); Kate Gibson (George Washington Regional Commission)
VIRTUAL: Ed Bonham (Caroline County), Steve Lynd (King George County), Craig Strawderman (VDEM)

DRAFT

Call Meeting to Order
Ms. Carpenter called the meeting to order at 10:33 AM.

Review of February 06, 2025, Minutes
The group reviewed February 06, 2025 minutes.

Review of Current Plan
Ms. Carpenter briefly provided a recap on what was discussed at the last meeting regarding the current plan, as well as the outline for the new plan.

Discussion of Outline for New Plan
Ms. Carpenter provided an update on her progress with the cover page for the new plan, noting that the outline was developed according to the U.S. Environmental Protection Agency requirements.

Open Discussion
There were not any additional comments.

Next Steps
Ms. Carpenter will prepare a new draft in Microsoft Word, and she will send the new draft. During the next meeting, the group will review the draft and begin assigning specific sections to subject matter experts. Section assignments will be further discussed at the upcoming LEPC meeting on June 24, 2025.

Adjournment:
The meeting was adjourned at 10:52 AM.