George Washington Regional Emergency Planning Committee (GW-REPC) HazMat Response Plan Stakeholder Meeting Meeting Minutes

November 10, 2025, at 1:30 PM
In-person at the GWRC office

DRAFT

Attendance

Katie Carpenter – Chair (EM Stafford County); Jacob Hughes (VDEM) (Don Willis (EM Spotsylvania County); Brianna Heath (George Washington Regional Commission); Jack McGovern (EM City of Fredericksburg); Ed Bonham (EM Caroline County)

Call Meeting to Order

Ms. Carpenter called the meeting to order at 1:34 PM

Review of May 14, 2025, Minutes

The group reviewed May 14, 2025, minutes.

Review of New Draft Plan

Ms. Carpenter reviewed the draft plan with the group. It was consensus of the committee members to refer to the group as the George Washington Regional Emergency Planning Committee (GW-REPC).

Assign Specific Sections to Subject Matter Experts

Sections were assigned to committee members. Edits to the draft plan were discussed, such as adding information on mutual aid within the draft plan, adding a description of the training programs across the region and involvement of local agencies, and changing "operational" to "operations".

Mr. McGovern will be responsible for Training, Local Emergency Equipment and Facilities, and Probable Affected Area and Population by Release.

Mr. Bonham will be responsible for Emergency Notification Procedures.

Ms. Carpenter will be responsible for Community and Facility Emergency Coordinators, and Methods and Schedules for Exercising Emergency Response Plans.

Mr. Willis will be responsible for Evacuation Plans.

Next Steps and Closing Comments

Members will discuss the draft plan at the December meeting, and an overall update will be provided to the committee at the first meeting in 2026. The next LEPC meeting will be held on December 04, 2025.

Adjournment:

The meeting was adjourned at 2:21 PM

DRAFT