

Lead Transportation Planner

GEORGE WASHINGTON REGIONAL COMMISSION/FAMPO

Fredericksburg, VA United States

FAMPO Administrator
Fredericksburg, VA

The Fredericksburg Area Metropolitan Planning Organization (FAMPO) Administrator is a management level position responsible for leading, managing and directing the work activities and work products of the FAMPO staff at the George Washington Regional Commission (GWRC). The FAMPO Administrator will work with the GWRC Executive Director and the leadership team. The FAMPO Administrator is selected by and serves at the pleasure and direction of the FAMPO Policy Committee.

The qualified candidate will possess leadership and management experience in the transportation planning field, combined with a working knowledge of the transportation planning process, traffic and travel demand modeling processes, and federal and state regulations and guidance related to transportation programs and funding. Much of their work is driven by the Policy Committee approved Unified Planning Work Program (UPWP).

RESPONSIBILITIES

- Assists the FAMPO Policy Committee through strategic and vision setting discussions to set and update the regional transportation strategic vision.
- Leads the implementation of the FAMPO Policy Committee's policy and planning direction.
- Day to day management of staff assigned to MPO transportation work.
- Develops and implements the annual Unified Planning Work Program (UPWP) at the direction of FAMPO Policy Committee and in conjunction with the Virginia Department of Transportation (VDOT), the Virginia Department of Rail and Transit (DRPT), local jurisdiction planners, GWRC staff, and other planning partners.
- Develops and manages program budgets, and is responsible for quarterly reporting to key funders and the Policy Committee, in conjunction with key GWRC staff.
- Works with the FAMPO Policy Committee Chair, and other FAMPO committee chairs, to develop and manage monthly meetings.
- Drives other transportation planning activities as needed.
- Works with the GWRC leadership team.
- Leads the hiring process for FAMPO staff.
- Works with the GWRC Executive Director to ensure Title VI Compliance.
- Presents policy and technical analysis to state, federal and local officials, other professional staff and the general public.

- Represents FAMPO on statewide and/or regional committees, boards, non-profits and/or associations.

JOB QUALIFICATIONS

Required

- Knowledge of transportation finance, policy and project development phases.
- Demonstrated program, personnel, management and budget experience.
- Strong oral and written communication skills, including the ability to translate technical materials to a nontechnical audience.
- Working knowledge of ESRI ArcGIS, Transportation Demand Modeling, Transportation Analysis and other technical tools in order to make effective management and task delegation decisions.
- The ability to work cooperatively with executives in other organizations, including but not limited to: City Managers, County Administrators, Executive Directors, state agency department or division heads and the business community.
- Demonstrated experience managing boards and committees.

Preferred

- A master's degree in transportation planning, urban planning, civil engineering or a related field, or commensurate experience.
- Significant local and/or regional transportation planning experience, preferably in a regional planning agency, local government, state agency or similar setting.
- Managing and mentoring transportation planning personnel.
- Significant Metropolitan Planning Organization (MPO) experience.
- American Institute of Certified Planners (AICP) certification or Professional Engineer (PE) license.
- Virginia Transportation Knowledge.
- Recent experience with Federal Transportation work and requirements.

COMPENSATION

Starting compensation is negotiable depending on qualifications. An outstanding benefits package is also provided.

ABOUT GWRC AND FAMPO

The George Washington Regional Commission (GWRC) serves as the planning district commission for Planning District 16, which includes over 360,000 people in five jurisdictions. Planning District 16 is the fourth largest and fastest-growing of the Commonwealth's 21 planning districts. GWRC provides a broad array of planning services to the region, including environmental, energy-conservation, hazard mitigation, and rural transportation; operates GWRideConnect, the region's transit/transportation

demand management agency; and serves as staff to its sister board, the Fredericksburg Area Metropolitan Planning Organization (FAMPO).

FAMPO is a federally mandated agency that is responsible for making sure federal dollars spent on existing and future transportation projects and programs are based on a continuing, cooperative and comprehensive transportation planning process. Committed to meaningful public engagement throughout the process, FAMPO is responsible for establishing priorities to meet short-term (six years) and long-term (20+ years) multimodal transportation needs in the FAMPO Region (Fredericksburg, Spotsylvania County, and Stafford County).

TO APPLY

Please email a cover letter, résumé, salary expectations, and a representative sample of your work, and four references to (careers@gwregion.org). Applications accepted until filled. The review will be continuous starting January 23.

Previous applicants will be included in the current pool and do not need to reapply.

George Washington Regional Commission/Fredericksburg Area Metropolitan Planning Organization is committed to hiring and retaining a diverse workforce. We are proud to be an Equal Opportunity Employer/Affirmative Action Employer, decisions are made without regard to race, sex, national origins, disability, age, color, low-income, or limited-English proficiency.