

**MINUTES OF THE MEETING OF THE
GEORGE WASHINGTON REGIONAL COMMISSION**

March 16, 2020
GWRC Conference Room

MEMBERS PRESENT: Chair, **Tim McLaughlin, County of Spotsylvania;** Matt Kelly & Billy Withers, **City of Fredericksburg;** Jeff Black & Nancy Long, **Caroline County;** Annie Cupka & Cathy Binder, **King George County;** Chris Yakabouski, **Spotsylvania County;** & Meg Bohmke & Tom Coen, **Stafford County**

Cathy Binder, King George County and Tom Coen, Stafford County both participated remotely due to a personal matter, specifically caring for a high-risk family member during the COVID-19 situation. Both participated from their homes.

MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Jason Towery, County of Stafford; Allison Balmes-John & Wendi Lane, VDH

STAFF: Linda Millsaps & Kate Gibson

REMOTE ATTENDANCE: Dave McLaughlin, CTAC Chair; Leigh Anderson, Adam Hager, Anne Marie Kluempfen, Matthew Lehane & Samantha Shoukas, GWRC; Janell Donohue, Rappahannock United Way; Alex Owsiak & Mike Smith, Stafford County; & 1 unknown/unidentified participant

CALL TO ORDER: Mr. Tim McLaughlin called the meeting to order at 6:00 p.m. with a quorum present; which was followed by the Pledge of Allegiance.

APPROVAL OF GWRC MEETING AGENDA

Upon motion made and seconded by Mr. Kelly and Ms. Bohmke, respectfully, and all others concurring, the GWRC agenda for the March 16th meeting was approved with the addition of item 4a, Resolution 20-07 as an Action Item, as well as item 4b, a presentation by the Rappahannock Area Health District. Ms. Binder and Mr. Coen (the remote participants) voted aye.

- a.) **Resolution 20-07: GWRC Remote Participation Policy – (Action Item)** – Upon motion made and seconded by Mr. Kelly and Ms. Long, respectfully, and all others concurring, GWRC Resolution 20-07 was approved. Ms. Binder and Mr. Coen (the remote participants) voted aye.
- b.) **Presentation: COVID-19 Update** – Wendi Lane, Local Health Emergency Coordinator and Allison Balmes-John, Population Health Coordinator, Rappahannock Area Health District gave an update on COVID-19.

APPROVAL OF GWRC MEETING MINUTES – February 24, 2020 - (Action Item) –

Upon motion made and seconded by Ms. Bohmke and Ms. Cupka, respectfully, and all others concurring, the minutes from the February 24th meeting were adopted as submitted. Ms. Binder and Mr. Coen (the remote participants) voted aye.

PUBLIC INVOLVEMENT – None

FINANCIAL REPORT – Michele Dooling, Director of Finance & Personnel

The financial reports and dashboard profile were included in tonight’s agenda packet. There were no questions asked from the commission members. The commission members were advised the FY21 Budget Process has begun and more detailed information will be forthcoming at future upcoming GWRC meetings.

PRESENTATION: 2020 Census Update – Ms. Janel Donohue, Chair of Regional Complete Count Committee and President of Rappahannock United Way, provided an updated 2020 Census re-cap.

PRESENTATION: Continuum of Care Update and Grant Application – Samantha Shoukas, Continuum of Care Coordinator, provided an update on the Continuum of Care and the status of the grant application.

NEW BUSINESS

a.) FY20 Rural Work Plan Update – Adam Hager, FAMPO Transportation Planner

Mr. Hager provided an update on the FY20 Rural Work Plan.

b.) FY21 Rural Work Plan Discussion – Dr. Linda Millsaps & Adam Hager

Mr. Hager & Dr. Millsaps provided an update on the FY21 Rural Work Plan. The commission members were advised this would require board approval at the upcoming April, 2020 meeting.

OLD BUSINESS

a.) Resolution 20-06: Amending the Approved GWRC Round 4 SMART SCALE Project Pre-Applications (Action Item) – Adam Hager, FAMPO Transportation Planner & Jason Towery, PE Director of Public Works, Stafford County

Upon motion made and seconded by Ms. Bohmke and Mr. Kelly, respectively, with all others concurring, Resolution 20-06 was adopted with noted substitutions that were requested by both Mr. Hager & Mr. Towery at the March 16th GWRC meeting. Ms. Binder and Mr. Coen (the remote participants) voted aye.

b.) 5307 Funding Update – Dr. Linda Millsaps

Dr. Millsaps provided an update on the 5307 funding allocations.

**c.) Transportation Planning Board (TPB)/Stafford/FAMPO MOU Status Update –
Dr. Linda Millsaps**

Dr. Millsaps provided an update and advised additional information would be forthcoming.

d.) Executive Director's Report – Dr. Linda Millsaps

Dr. Millsaps advised that the housing affordability study is moving forward and the committee is now looking for locality representation to serve on the committee. This is an item that will be discussed at future GWRC meetings.

i. Grants Update

Dr. Millsaps provided updates on the Good Jobs Here initiative. Dr. Millsaps relayed the GO Virginia funding is stable.

ii. Staffing Update

Dr. Millsaps advised that herself and the GWRC leadership team are continuing to review existing staff needs. Dr. Millsaps stated future staff needs and requirements are currently being re-visited and more information will be forthcoming. Dr. Millsaps relayed staff has received additional applications for the current vacant position for FAMPO Administrator and phone interviews with these candidates will be scheduled later this week.

ADJOURN GWRC MEETING – The March 16, 2020 meeting adjourned at 7:02 p.m. The next GWRC meeting will be held on April 20, 2020.

Respectfully Submitted, Dr. Linda Millsaps, Executive Director
(Draft Minutes prepared by JoAnna Roberson)