

**MINUTES OF THE MEETING OF THE
GEORGE WASHINGTON REGIONAL COMMISSION**

May 18, 2020
GWRC Conference Room

MEMBERS PRESENT: Chair, Tim McLaughlin, **County of Spotsylvania**; Matt Kelly & Billy Withers, **City of Fredericksburg**; Jeff Black, **Caroline County**; Cathy Binder & Annie Cupka, **King George County**; & Meg Bohmke & Tom Coen, **Stafford County**

MEMBERS ABSENT: Nancy Long, Caroline County & Chris Yakabouski, Spotsylvania County

OTHERS IN ATTENDANCE: Tim Barody, City of Fredericksburg; Dave McLaughlin, CTAC Chair; Linda LaSut & Jim Ponticello, VDOT; & Alex Owsiak & Jason Towery, County of Stafford

STAFF: Linda Millsaps, Leigh Anderson, Kari Barber; Jordan Chandler, Michele Dooling, Stacey Feindt, Kate Gibson, Adam Hager, Anne Marie Kluempfen, Matthew Lehane, Jennifer Morgan & Samantha Shoukas

CALL TO ORDER: Mr. Tim McLaughlin called the meeting to order at 6:00 p.m. with a quorum present; which was followed by the Pledge of Allegiance.

*** The following statement was read: Due to the nature of the Declaration of a State of Emergency due to Novel Coronavirus (COVID-19) pursuant to Code 2.2-3708.2, this meeting is to be held by electronic communications, via the web platform GoToMeeting. The catastrophic nature of this declared emergency makes it impossible and unsafe to assemble a quorum in a single location and the purpose of this meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body.*

APPROVAL OF GWRC MEETING AGENDA - Meeting May 18, 2020

Upon motion made by Mr. Kelly & seconded by Ms. Bohmke, with all concurring, the GWRC agenda for the May 18th meeting was approved as submitted.

APPROVAL OF GWRC MEETING MINUTES – March 16, 2020 - (Action Item)

Upon motion made by Ms. Bohmke and seconded by Mr. Kelly, with all concurring, the minutes from the March 16th meeting were approved as submitted.

PUBLIC INVOLVEMENT – None

FINANCIAL REPORT – Michele Dooling, Director of Finance & Personnel

The financial reports and dashboard profile were included in tonight's agenda packet. There were no questions asked from the commission members. The commission members were advised the FY21 Budget Process has begun and a draft report will be discussed in greater detail later in tonight's meeting.

PRESENTATION: FY20 Rural Work Plan Products

- a.) **Bowling Green Small Area Plan** – Kari Barber, Transportation Planner

Ms. Barber gave presentation on the Bowling Green Small Area plan.

- b.) **King George Transportation Needs Study** – Kari Barber, Transportation Planner

Ms. Barber gave presentation on the King George Transportation Needs study.

- c.) **Rural Long Range Transportation Plan Update** – Matthew Lehane, Transportation Planner

Mr. Lehane gave presentation on the Rural Long Range Transportation Plan update.

OLD BUSINESS:

- a.) **Resolution 20-08: Approval of FY21 Rural Work Plan (Action Item)** – Jordan Chandler, Transportation Planner

- i. **Draft FY21 Rural Work Plan**

Ms. Chandler gave presentation on the Draft FY21 Rural Work Plan. Upon motion by Mr. Kelly and seconded by Mr. Withers, with all concurring, Resolution 20-08 was adopted by the GWRC Commission at the May 18th committee meeting.

- b.) **5307 Funding Update** – Dr. Linda Millsaps

Dr. Millsaps provided presentation on 5307 funding updates.

- c.) **Executive Director's Report** – Dr. Linda Millsaps

- i. **Continuum of Care Update**
- ii. **GO Virginia Update**
- iii. **Grants Update**
- iv. **Staffing Update**

Dr. Millsaps provided updates on the following: Continuum of Care, GO Virginia, grant updates and staffing updates.

NEW BUSINESS:

- a.) **FY21 GWRC Budget Discussion** – Dr. Linda Millsaps and Staff

- i. **Draft FY21 GWRC Budget**
- ii. **Draft FY21 FAMPO UPWP**

Dr. Millsaps and GWRC staff presented draft FY21 budgets for GWRC and the draft FY21 FAMPO UPWP for review and comments from the GWRC Commission members. The FY21 GWRC budget and the FY21 FAMPO UPWP will be presented at the June 15th meeting for endorsement by the GWRC Commission.

b.) Letter to Congressional Delegation (Action Item) – Dr. Linda Millsaps

Dr. Millsaps presented a letter compiled by staff in regard to Congressional Delegation and asked for endorsement from the GWRC Commission. Upon motion by Mr. Kelly and seconded by Mr. Withers, with all members concurring, approval was received at the May 18th GWRC meeting for staff to forward Congressional Delegation letter accordingly.

c.) The Community Foundation’s COVID-19 Needs Assessment Report – Dr. Linda Millsaps

Dr. Millsaps gave presentation on the Community Foundation’s COVID-19 Needs Assessment report.

ADJOURN GWRC MEETING – The March 16, 2020 meeting adjourned at 6:57 p.m. The next GWRC meeting will be held on June 15, 2020.

Respectfully Submitted, Dr. Linda Millsaps, Executive Director
(Draft Minutes prepared by JoAnna Roberson)