

**MINUTES OF THE MEETING OF THE
GEORGE WASHINGTON REGIONAL COMMISSION**

August 23, 2021
GWRC Conference Room

MEMBERS PRESENT: Chair, Jeff Black (In-Person), **Caroline County**; Jason Graham & Matt Kelly (In-Person), **City of Fredericksburg**; Jeff Sili (Virtual), **Caroline County**; Cathy Binder & Annie Cupka (In-Person), **King George County**; Tim McLaughlin & Chris Yakabouski (In-Person), **Spotsylvania County**; & Meg Bohmke (In-person) & Tom Coen (Virtual), **Stafford County**

MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: (All attending virtually): Paul Agnello, Spotsylvania County; Gee Gee Bean; Darren Coffey, Kimball Payne, Jack Tuttle, & Drew Williams, Berkley Group; Paul Prideaux, Michael Baker; Brian Roberts; Bob Schneider, PRTC; & Jamie Scully

STAFF: Kate Gibson, Kari Barber, & Ian Ollis, (In-Person); Leigh Anderson, Michele Dooling, Stacey Feindt, Adam Hager, Jennifer Morgan, Sam Shoukas, & Mike West, (All attending virtually)

CALL TO ORDER: Mr. Black called the meeting to order at 6:02 p.m. with a quorum present, which was followed by the Pledge of Allegiance.

APPROVAL OF GWRC MEETING AGENDA – Meeting August 23, 2021

Upon motion made by Mr. Kelly & seconded by Ms. Cupka, with all concurring, the August 23rd GWRC meeting agenda was approved as submitted.

RECOGNITION OF CATHY BINDER – Chair, Jeff Black

Mr. Black presented Certificate of Appreciation to Ms. Binder for her tenure serving as Chair to GWRC for FY2020 to FY2021. Mr. Black expressed appreciation to Ms. Binder for successfully serving as Chair over a difficult year with COVID.

APPROVAL OF MINUTES:

a.) June 28, 2021 GWRC Meeting (Action Item)

Upon motion by Ms. Bohmke and seconded by Mr. Graham, with all others concurring, the minutes of the June 28th meeting were approved as submitted.

b.) July 6, 2021 (Action Item) – GWRC Search Committee Meeting

Upon motion by Ms. Bohmke and seconded by Mr. Graham, with all others concurring, the minutes of the July 6th GWRC Search committee meeting were approved as submitted.

PUBLIC INVOLVEMENT:

Mr. Gee Gee Bean spoke via virtual call-in to the GWRC Board stating his interest in assisting the areas of King George, Spotsylvania and Stafford counties with development of affordable housing for those in the region who are less fortunate. Mr. Bean stated he is a native of the region and wants to provide opportunities back to the community. Mr. Bean stated he initially plans to develop four apartment complexes within the three specified counties. Mr. Bean advised he has already spoken with the following entities to include: Spotsylvania Planning Department, Legacy Engineering and Bowman Construction about his desire to move forward with the development. Mr. Bean stated he was advised by all three entities to introduce himself to the GWRC Board and to express his initial concept as he plans to move forward. Mr. Bean stated he would be available for more in-depth presentations to the GWRC Commission as desired. Mr. Black asked for Mr. Bean to provide his contact information to GWRC staff and he would then follow-up with a meeting and potentially schedule a time for additional information and presentation at a future GWRC meeting.

FINANCIAL REPORT:

a.) Banking Services Update – Kate Gibson & Michele Dooling

Ms. Gibson advised the banking switch-over is almost completed and currently all checks being written are being processed through Carter Bank. Ms. Gibson stated the Wells Fargo account has been completely dissolved and a few loose ends remain on the finalization of the close-out to Atlantic Union. Ms. Gibson relayed the ACH transfers and new company credit cards are being finalized with Carter Bank.

b.) Monthly Financial Report (June, 2021) – Michele Dooling

Ms. Dooling advised all financial reports to include: Balance Sheet, Agencywide Income Statement, Dashboard & Cash Flow statement are all included in tonight's agenda packet. There were no questions asked of Ms. Dooling from the GWRC committee members.

Ms. Dooling stated the GWRC working capital a year ago was \$305,000 and today is \$582,524. Ms. Dooling advised liability a year ago was \$360,000 and today is \$105,000. Lastly, Ms. Dooling stated accounts payables are now four months without any past due invoices.

c.) Year End Financial Report (July 2020-June 2021) – Michele Dooling

The year-end Income Statement for July 2020 to June 2021 was also included in tonight's agenda packet for member review.

PRESENTATIONS:

a.) GWRC Regional Greenway Feasibility Study – Kari Barber, FAMPO

Ms. Barber advised GWRC was awarded a \$20,000 grant in August of 2020 by the Virginia Department of Forestry for the purpose of studying the feasibility of a regional greenway system. Ms. Barber advised the grant was for the purpose of working together on a regional level to develop a vision for a connected trail network that will link to natural, cultural and historical sites within the region. Ms. Barber stated three stakeholder meetings were held with locality partners, community advocates and regional organizations for the development of the network for substantial regional cooperation. Ms. Barber advised the final plan will be submitted to GWRC for approval in September and the final maps and plan narrative documents will be submitted to the Department of Forestry by October 15th.

Ms. Barber stated the first stakeholder meeting developed the vision for a multi-jurisdictional trail framework and focused on the Phase 1 connections as deemed to be the most feasible for moving forward.

Ms. Barber advised the second stakeholder meeting developed the metrics prioritization and included the following categories: Feasibility, Connectivity, Equity, Density, Safety, Regionality, and Support.

The third stakeholder meeting resulted in the creation of a map of the regional trail priorities and the future network system. This map will also be included within FAMPO's Long Range Transportation Plan and will be used to develop trail projects for potential future funding opportunities. Ms. Barber stated to date, many of the priority connections recommended have already been submitted for funding considerations.

b.) Draft FY21 GWRC Annual Report –Kate Gibson

Ms. Gibson advised the Draft FY21 GWRC Annual Report is included in tonight's agenda packet and has been forwarded to GWRC committee members for review. Ms. Gibson asked for member comments/feedback to be given to staff by the end of the month so the draft plan can be finalized and presented to GWRC for approval at the upcoming September GWRC meeting.

Ms. Bohmke stated under the GO Virginia category it mentions two reports from FRA and she asked that these two reports also be forwarded to GWRC members for member review.

OLD BUSINESS:

a.) Strategic Planning Update – Kimball Payne and Jack Tuttle, Berkley Group

i. Presentation

Berkley Group advised a public survey has been conducted that received 154 responses. Mr. Payne stated that approximately 50% of the survey responders do not know who/what GWRC is/does. Mr.

Payne stated the draft report will be submitted to GWRC for review in November; with public comment period occurring in December; and with adoption by GWRC in January.

Mr. Tuttle stated there are 21 PDCs in Virginia and 16 of them have adopted a Comprehensive Economic Development Strategy (CEDS) that is funded by federal EDA. Mr. Tuttle stated eight PDCs, including GWRC, have also adopted some form of a general/regional strategic plan of which there are two types: one that is focused on vision and priorities for the planning district and one focused on vision and priorities for the PDC as an organization.

ii. Progress Report

Mr. Payne stated Berkley has met once with each of the locality CAOs and City Manager and plans a follow-up meeting as well. Mr. Payne stated the next step is for GWRC to establish a subcommittee with locality representation from each of the five jurisdictions and to determine a date for the half-day retreat. Mr. Payne stated it is Berkley's desire that the retreat be in-person rather than virtual. Mr. Payne stated that Berkley recommends each locality select two subcommittee members, with at least one of them being a current GWRC member and the second either being a GWRC member and/or the Chief Administrator for each locality. It is also recommended that GWRC staff participate in the upcoming retreat with the Interim Executive Director serving on the subcommittee and up to three senior GWRC staff members also serving.

Mr. Black asked that each locality representative take this request back to their respective boards and provide the subcommittee members to GWRC staff as soon as possible. It was also requested that members appointed also follow up as soon as possible with upcoming available calendar dates so Berkley can move forward with the arrangements and scheduling for the retreat set-up date, time and location.

b.) Executive Director Search Update Cathy Binder, Search Committee Chair

Ms. Binder deferred comment and asked that Berkley Group provide the Executive Director Search updates. Mr. Payne advised that Berkley has met with Ms. Binder as the Director Search Chair and set-up the required perimeters, job description, etc. To date, Mr. Payne stated one application has been received and the initial application deadline is Friday August 27th. Mr. Payne advised that two other candidates have indicated an application will be forthcoming by close of business on Friday. Mr. Payne stated a second meeting with the Executive Director Search subcommittee will be held in mid-September and all applications received will be reviewed by the Executive Search subcommittee.

c.) Vanpool Alliance Section 5307 CARES Act Funding – Kate Gibson

i. Presentation – Bob Schneider, Executive Director, PRTC

Mr. Schneider advised the 5307 CARES Act Funding is a funding allocation designated to transit systems as a result of COVID. Mr. Schneider stated the CARES Act funding is capital/asset-centric and cannot be used for wages, salaries, fuel or supplies and is a “formula portal” to quickly distribute federal dollars to transit systems and the CARES Act funding allocations have no spending deadlines imposed. Mr. Schneider stated the total allocated CARES Act allocations for urban areas cannot exceed 75% of an agency’s reported 2018 NTD operating costs.

Mr. Schneider advised that transit systems who had high ratios of capital expenditures to operating expenses did not receive additional funding allocations. For VRE, refunded subsidies back to the respective jurisdictions resulted to ensure all revenues could be brought to the region. Mr. Schneider advised Fredericksburg, Spotsylvania and Stafford have all had refunds from motor fuel taxes re-allocated to each locality.

Mr. Schneider stated that in March of 2021 the American Rescue Plan (ARP) allocated an additional \$26.1b with mostly the same rules in play as for the previous CARES Act funding sources; however, this funding source does expire on September 30, 2024. Also, this funding source allocated monies for 5310 (Senior/Disability); Capital Investment grants; and funding for New Starts.

Mr. Schneider stated the ARP resulted in a more complex formula where CARES + CRRSAA + ARP equal 132% of UZA’s 2018 operating costs then the UZA would receive an additional 25% of FY2018 operating expenses through ARP. Mr. Schneider advised all three funding sources (CARES Act, CRRSAA, ARP) all support urban (5307) transit systems which includes Omni Ride, VRE, and FRED.

ii. Potential Uses – Kate Gibson

Ms. Gibson advised there is approximately \$3,602,825 in available funding through the GWRC CARES Act apportionment that can be utilized by all or any of the three transit systems noted above. Ms. Gibson relayed a letter from each of the three transit agencies is included in tonight’s agenda packet indicating how CARES Act funding would be used if GWRC names them a recipient.

Ms. Gibson stated that for FRED, since March of 2020, this entity has utilized its direct apportionment of 5307 CARES Act funding to subsidize its eligible operating costs with 100% federal dollars. This action has reduced the amount of local match dollars requested from FRED’s three funding partners (City of Fredericksburg and the Counties of Spotsylvania and Stafford) for operating expenses in both FY20 and FY21. Any additional 5307 CARES Act funding through GWRC, if re-allocated to FRED, would be utilized in the same manner, which is to offset local matches. If a recipient, FRED’s goal is to reduce the local match from each jurisdictional partner for funding transit operations throughout the region as we continue to recover from the physical, financial and economic impacts of COVID-19.

Ms. Gibson advised a potential use for Omni Ride/PRTC would be to off-set the jurisdictional subsidies for the City of Fredericksburg and the Counties of Spotsylvania and Stafford that would

incur in FY23. At this time, the actual allocation amounts are unknown because PRTC's FY2023 has not been completed; however, PRTC is amenable to using CARES Act funding for replacement of local funding incurred for the operating portion of the jurisdictional subsidy.

For VRE, as FTA has noted specifically that the allocated funds cannot be used to contribute to capital reserve, there are currently limited opportunities for VRE to apply the GWRC CARES Act funding to VRE's FY2022 budget. However, if ridership continues to grow and VRE returns to a more standard budget outlook in FY2023, they do not expect to continue providing jurisdictional subsidy relief from the remaining federal pandemic funds. Should this occur, GWRC could then consider using its CARES Act funding to assist the three GWRC jurisdictions (City of Fredericksburg and Counties of Spotsylvania and Stafford) in funding of each operating portion of the FY2023 VRE subsidy.

d.) Approval of Planning District Commission Housing Development Program Grantee Agreement (Action Item) – Kate Gibson

Ms. Gibson advised the Planning District Commission Housing Development Program grant has been presented to GWRC at a previous meeting and tonight the Commission is being asked to endorse the application grant request. Ms. Gibson stated this is a new grant being provided by VHDA and is offered to all 21 PDCs in the State. Ms. Gibson advised that all other PDCs have adopted the grant and signed the Grantee Agreements. The awarded grant amount would be up \$2m. The Federal/VHDA award date is July 1, 2021 and expires on June 30, 2024. Ms. Gibson stated the purpose of the grant allocation is for the purpose of developing affordable housing for lower income residents of the region. Ms. Gibson stated Virginia Housing Authority is the first and primary point of contact on all matters of a technical nature and the grantee agreement is governed and controlled by Virginia Housing's PDC Housing Development program handbook. Ms. Gibson advised the provision of services for use of the grant is divided into two track options as designated by the Housing Development program. Ms. Gibson advised GWRC would be assigned to Track 1 who are grantees with no current or previous housing development experience. Track 1 recipients allows grantees to establish new project partners before developing their project analysis. The Track 2 recipients are grantees with current or previous housing development experience and allows grantees more time to be dedicated to project analysis. Grantees in Track 2 may also develop multiple projects. Ms. Gibson stated the action requested from GWRC at tonight's meeting is to endorse the application for starting the process in moving forward.

There was a lot of committee discussion and concerns. Several members stated they would not be able to endorse the grant application at tonight's meeting because there is still a lot of unanswered questions on how the process works and how it will be monitored. Several members asked who will be providing the work for the 21 planning districts and what will be the staff burden. Ms. Gibson advised that minimal staff time would be utilized; however, the grant requires no local matches from the jurisdictions. Ms. Gibson stated the grant would provide funding for developing 20 units within

three years for affordable housing opportunities. The question was asked how this differs from what Habitat currently does and if GWRC was awarded the grant funding, could these monies be given to Habitat for them to proceed with the actual project development.

Mr. Graham stated endorsement of the grantee application does not obligate GWRC to utilize any or all of the funding available but it just starts the process for moving forward to see if this is something the region wants to see materialize. Mr. Graham stated a lot of the initial questions have already been answered such as the definition of what affordable housing is, etc. Mr. Graham stated there are already elements in place that prevents fraudulent use of the funding, who oversees the projects, etc.

Mr. Kelly made a motion, seconded by Ms. Cupka, to approve initiating the grant application process. However, a substitute motion was made by Mr. McLaughlin and seconded by Ms. Bohmke to defer action on this item until a later GWRC meeting when more information is provided and all committee member questions have been adequately answered. The substitute motion was endorsed by the GWRC Commission.

e.) FAMPO Community Engagement and Equity Plan Endorsement (Action Item) –
Stacey Feindt, FAMPO

Ms. Feindt advised the FAMPO Engagement and Equity Plan was presented to GWRC for review and comments at the May meeting. At the June FAMPO meeting, the plan was adopted. At the June GWRC meeting follow-up presentation was provided by Ms. Gibson and commission members asked for answers to additional questions before endorsing the plan. Ms. Feindt stated she hoped to provide answers tonight to all questions asked.

Ms. Feindt stated the Engagement and Equity Plan replaces the existing FAMPO Title VI Plan and Public Participation plan. This is a new document so tracked changes are not possible. Ms. Feindt stated this plan does not apply to GWRC work and just applies to FAMPO work. Ms. Feindt stated that all three FAMPO committees endorsed the new plan and a 30-day public comment period occurred that resulted in no adverse comments being received. The plan will be implemented after the 2020 Census data is available to allow staff to map/chart demographics of the FAMPO residents which is a requirement to be included in the appendix.

Ms. Feindt advised the importance for the GWRC board to also endorse the FAMPO plan is for the following three reasons:

- 1.) GWRC is the fiscal and staffing agent for FAMPO so they should be knowledgeable about the steps FAMPO takes to be in compliance with federal nondiscrimination and public involvement requirements;

- 2.) GWRC Executive Director signs the yearly FHWA/VDOT Title VI assurances on FAMPO's behalf which assures FAMPO is in compliance of all nondiscrimination laws and monitoring consultant compliances as well; and
- 3.) Should FAMPO receive a discrimination complaint, this complaint procedure would also involve GWRC

Ms. Feindt advised the current plan is different from the previous plans in that now it is combined into one master plan. The new plan has been updated with detailed outreach strategies and addresses the process for outreach efforts. The new plan provides a process for evaluating the effectiveness of outreach strategies and provides explanation of the equity analysis process and purpose. The new plan outlays a participation guide for the public and explains legal authorities and how FAMPO adheres to them. The new plan provides updated community engagement and equity goals and makes provisions for staff to make administrative changes and updates to data without needing formal approvals.

Ms. Feindt stated there was a question raised at the June meeting in regard to why the term equity is being used. Ms. Feindt stated equity is giving people the resources they need to equally participate or to equally benefit. The word describes the required MPO actions that ensures that all people can meaningfully and effectively participate in the planning processes and that transportation benefits get distributed equitably.

Upon motion by Mr. Kelly and seconded by Mr. Yakabouski, with all members concurring, the FAMPO Community Engagement and Equity Plan Endorsement was adopted at the August 23rd GWRC meeting.

f.) Office Lease Update – Kate Gibson

Ms. Gibson advised the current lease for GWRC office space expires in June of 2022. There is an option for a five-year extension. Ms. Gibson relayed staff is working with a broker to identify all options and the broker will be at the September GWRC meeting for a closed session discussion on providing discussion of options.

Mr. McLaughlin stated the amount of rent that is currently being paid by GWRC is unacceptable and options need to be explored for lesser rental properties and/or utilization of available space in locality offices.

NEW BUSINESS:

- a.) Approval of Internship Participation Agreement between George Mason University and GWRC (Action Item) – Sam Shoukas, CoC Program Director, GWRC**

Ms. Gibson advised GWRC is requesting approval to initiate a partnership agreement between George Mason University and GWRC for the hiring of interns who will work with the CoC and GO Virginia programs.

Mr. McLaughlin asked if we hire an intern from Northern Virginia, coming from George Mason University, then who is responsible for reimbursing the student for mileage to and from. Ms. Gibson advised that should mileage reimbursement be required, the funding would come from either the CoC program or GO Virginia program depending on purpose of trip. Ms. Gibson relayed that none of the GWRC/FAMPO employees get reimbursement for mileage for the trip into the office or for their trip home. If mileage reimbursement is necessary, then GWRC would reimburse for mileage just required during the work hours.

Ms. Shoukas stated GWRC has an established intern agreement with VCU that has been in existence for the last four years and an agreement with George Mason would allow GWRC to expand on its internship opportunities. Ms. Shoukas stated the interns for the CoC and GO Virginia are specifically from the School of Social Work and would not be applicable to FAMPO work duties. Ms. Shoukas relayed that GWRC is required to adhere to some or all of the contract options and mileage is an item that could be removed or edited. Ms. Shoukas stated the interns are required to have their own transportation to and from the office and mileage in the past has been reimbursed for intern attendance at partnering agency meetings and/or conferences. Ms. Shoukas also advised that many of the partnering agencies for CoC are within walking distance to the office so no mileage reimbursement would be required. Ms. Shoukas also stated that many of the interns who are interested in the program from George Mason are also residents of the region and would not be commuting to GWRC from Northern Virginia.

Ms. Shoukas stated the main requirement for the internship program is that the interns are required to meet weekly with an MSW staff member for review of work assignments, project completions, etc. Ms. Shoukas stated that currently she is the only staff member who has an MSW. Ms. Shoukas stated that by forming partnerships in the master graduate programs results in the interns having higher skill levels than those completing undergraduate college courses. Ms. Shoukas advised that depending on the master's program requirements, each intern is to provide 14-21 hours per week of intern assignments.

Mr. Kelly stated that what has been shown in the past with interns coming on board for either GWRC and/or FAMPO is that several of these interns completed their internship and passed their master's programs and are now full-time GWRC employees. Mr. Kelly stated the benefit of getting highly qualified candidates who have begun as an intern far outweighs GWRC's expenses. Mr. McLaughlin stated you have no guarantee you will get quality interns.

Upon motion by Mr. Kelly and seconded by Ms. Bohmke, with Mr. McLaughlin voting no and all other members concurring, approval of the Internship Participation Agreement between George Mason University and GWRC was approved at the August 23rd GWRC meeting.

b.) Resolution 22-01: Authorizing Retention of On-Call Transportation Planning Consultants (Action Item) – Ian Ollis, FAMPO

Mr. Ollis advised that the FAMPO Policy Committee has endorsed the three on-call consultants for FAMPO to utilize for the upcoming year. As it is a federal requirement from both FHWA and VDOT, that GWRC, as the existing fiscal agent, also needs to endorse the approved FAMPO Resolutions.

Mr. McLaughlin stated FAMPO resolutions have already been approved by the FAMPO Policy Committee before coming to the attention of GWRC so for these concerns it should just be a standard “rubber-stamped” endorsement by GWRC. Mr. McLaughlin stated that GWRC is currently the fiscal agent; however, there is nothing that prohibits the fiscal agent becoming another entity, another locality, etc. and this is a discussion that has been held in the past and one that needs to be reviewed again at a future upcoming GWRC meeting.

Mr. Sili stated Caroline County is not a voting member to the FAMPO Policy Committee; however, this is the second request tonight that GWRC has been asked to endorse a FAMPO matter. As Caroline is not a voting member to FAMPO, he does not know why GWRC members are asked to support and endorse something they know little about and/or have no prior say on before it comes to GWRC for endorsement. Mr. Sili stated he thought previously it had already been determined that FAMPO and GWRC are two separate entities and he does not know when this changed.

Upon motion by Mr. Kelly and seconded by Ms. Bohmke, with Mr. Sili voting no and all other members concurring, Resolution 22-01 was approved at the August 23rd GWRC meeting.

c.) Resolution 22-02: Approval of Contractor for GWRideConnect Marketing & Advertising Services (Action Item) – Kate Gibson

Ms. Gibson advised Resolution 22-02 is requesting approval of the marketing and advertising consultant for GWRideConnect. Ms. Gibson stated the marketing and advertising expenses are fully funded from the GWRideConnect grants. Ms. Gibson stated the marketing and advertising expenses are fully funded from the GWRideConnect grants. Ms. Gibson advised an RFP was executed and five proposals were received. Ms. Gibson stated the top marketing firm, which is Rambletype, LLC, was selected and has been given a notice of intent to award contingent on approval from GWRC. Ms. Gibson advised the contract is for FY2022 with an option for a one-year extension.

Upon motion by Ms. Bohmke and seconded by Mr. Kelly, with Mr. McLaughlin voting no and all other members concurring, Resolution 22-02 was approved at the August 23rd GWRC meeting.

Mr. McLaughlin stated GWRC is continuing to expand on overseeing new programs and it is time to re-evaluate GWRC's role. Mr. McLaughlin stated this item needs to be addressed at an upcoming GWRC meeting to determine if marketing expenses and other programs currently being overseen by GWRC would be better served with federal contractors completing the work rather than utilizing state and local funds for these programs.

d.) Executive Director's Report – Kate Gibson

i. Staffing Updates

Ms. Gibson advised that Ms. Aisha Balogun completed her year as the AmeriCorps VISTA member in August and that Mr. Mike West is the new AmeriCorps VISTA member. Ms. Gibson relayed that Ms. Anne Marie Kluempfen started today. Ms. Kluempfen was the previous VISTA member prior to Ms. Balogun. She is now employed as a full-time program coordinator who will be working with the CoC, GO Virginia and GWRC in performing daily office duties. Ms. Gibson advised the first round of interviews has been held for filling the vacant GWRideConnect position. Lastly, Ms. Gibson advised that FAMPO is looking to hire a new intern.

ii. Program Updates

Ms. Gibson advised that for GO Virginia, they are in the process of developing its strategic plan. Seven stakeholder sessions will be conducted to complete this project. For environmental services, the Greenway Study is underway. For the CoC, staff is planning an upcoming summit with the City of Fredericksburg for unsheltered homelessness. Ms. Gibson advised the CoC is also completing its first ever annual report. For GWRideConnect, at the recent ACT International Conference held in August, which is the annual transportation demand management (TDM) conference, Leigh Anderson was awarded the President's Award for Extraordinary Leadership. For Rural Transportation, staff has presented a draft transit report to the King George County Board of Supervisors and have worked with Caroline County on the development of a bike/pedestrian plan. Ms. Gibson stated FAMPO has completed the following three projects: Transportation Improvement Survey; LRTP project list; and commencing of the East/West corridor study.

CORRESPONDENCE: Included in tonight's agenda packet for board member information and review.

ADJOURN GWRC MEETING – The August 23rd George Washington Regional Commission meeting adjourned at 8:13 p.m. The next scheduled GWRC meeting will be held on September 27, 2021 at 6:00 p.m.

Respectfully Submitted, Kate Gibson, Interim Executive Director
(Draft Minutes prepared by JoAnna Roberson)