GEORGE WASHINGTON
REGIONAL COMMISSION

George Washington Regional Commission
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RESOLUTION NO. 24-20

ENDORSING THE FISCAL YEAR 2025 RURAL TRANSPORTATION PLANNING WORK PROGRAM

WHEREAS, the George Washington Regional Commission ("the Commission") is the Planning District Commission serving the City of Fredericksburg and Caroline, King George, Spotsylvania and Stafford counties, known together as Planning District 16; and

WHEREAS, the Commission recognizes the need to conduct transportation planning activities in its rural transportation areas of King George and Caroline Counties; and

WHEREAS, the Commission's staff, working with King George County and Caroline County staff and elected officials, has developed a Rural Transportation Planning Work Program for Fiscal Year 2024 to benefit the non-urbanized portions of Planning District 16; and

WHEREAS, the Commission agrees to provide the required 20 percent match of $14,500 for the $58,000 in State Planning and Research (SPR) funds for the Rural Transportation Planning Work Program for a total amount of $72,500; and

WHEREAS, the Commission has integrated the transportation planning process of Planning District 16's rural and urbanized areas, the latter of which being the responsibility of the Fredericksburg Area Metropolitan Planning Organization (FAMPO).

NOW, THEREFORE, BE IT RESOLVED by the George Washington Regional Commission that it hereby endorses the FY 2025 Rural Transportation Planning Work Program as attached to this resolution and recommends that it be closely coordinated with the Urban Transportation Planning Program carried out under the policy direction of the Fredericksburg Area Metropolitan Planning Organization.

BE IT FURTHER RESOLVED, that the George Washington Regional Commission Executive Director is hereby authorized to execute grant award and funding agreements with the Virginia Department of Transportation in support of this approved FY2025 Rural Transportation Planning Work Program.

Adopted by the George Washington Regional Commission at its duly called meeting on April 22, 2024 in the City of Fredericksburg, Virginia, a quorum being present.

Darrell English, Chair

April 22, 2024

George Washington Regional Commission

FY-2025 Rural Transportation Planning Work Program (RWP)
July 01, 2024 – June 30, 2025

Approved by GWRC
Board On April 22, 2024

Purpose and Objective

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 505 (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2025 each planning district commission that has rural area will receive $58,000 from VDOT's Rural Transportation Planning Assistance Program. The corresponding planning district commission will provide a local match of $14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds. The arrangement of all such funds involves the development of a scope of work, approval and other coordination in the Transportation & Mobility Planning Division's (TMPD) administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 505, State Planning and Research.

This Rural Transportation Planning Work Program (RWP) outlines transportation planning efforts in the rural localities within Planning District 16 which includes King George County, Caroline County, the Towns of Bowling Green and Port Royal. The work activities detailed in this document were developed by George Washington Regional Commission (GWRC) staff in coordination with VDOT and planning staff from rural localities. The GWRC will implement the requirements of the FY-2025 agreement with VDOT for the utilization of Federal/SPR Funds.

1.0 FY 2025 - Program Administration ($5,000.00)

Background and Objective: **Program Administration** - The purpose of this work element is to provide oversight of regional transportation planning and programming efforts and facilitate regional participation and consensus building on transportation related issues through a continuing, comprehensive, and coordinated planning process. This includes program management and administrative responsibilities. In general, these activities include but are not limited to:

· Completion and submission of necessary agreements and contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.
· Conduct and attend meetings, trainings, and conferences.
· Preparing Urban or Rural Transportation Planning Work Program, scope of work, manage program funds, provide outreach and data.
· Maintaining Title VI and Americans with Disabilities Act (ADA) compliance, and ensuring environmental justice, nondiscrimination, and equity, including consultation with appropriate groups, committees, and community representatives through the application of the approved Title VI and Public Involvement Plan.

1.1 Program Management - Provide fiscally sound management and accountability of SPR funds through in-house accounting and control and quarterly reports to VDOT.

Deliverable - Quarterly Reports and Invoices for the FY-2024 Rural Transportation Program as well as the development of the FY-2024 RWP. **$2,500**

1.2 Regional Outreach and Coordination - Maintain contacts and attend meetings with the regional stakeholders, including local government officials/staff, regional agencies, the public, neighboring PDC's, VDOT representatives, and other federal, state and local agencies concerning transportation issues. Maintain and improve a database of residents and community leaders to facilitate community involvement.

Deliverables - Coordination of rural transportation planning activities with metropolitan planning activities taking place within GWRC as well as the Commonwealth of Virginia and neighboring PDCs. **$2,500**

SPR Funds (80%)	$4,000.00
PDC Funds (20%)	$1,000.00
Total Budgeted Expenditure for Program Administration	**$5,000.00**

2.0 FY 2025 - Program Activities ($67,500.00)

Background and Objective: Address regionalized transportation issues that are identified by staff, localities, VDOT, and the PDC. Individual projects and work elements are described below:

2.1 VDOT Statewide Planning Assistance and Coordination - $10,000.00

- Complete feasible unfinished tasks from FY-24 Rural Work Program (if any).
- Participate in VTrans webinars and SMART SCALE Regional Meetings.
- Conduct Yearly Park-n-Ride Count at rural lots in Caroline and King George Counties.
- Participate in meetings with VDOT staff regarding Title VI and Environmental Justice compliance.
- Participate in the Fall Transportation Meeting held in the GWRC region and provide outreach to the region's citizens (virtual or in person).
- Participate in any additional outreach meetings that may arise and provide / review data as requested by VDOT throughout the fiscal year.
- Participate with the MPOs and VDOT on meeting performance measure goals.
- Provide VDOT's Transportation Mobility and Planning Division – Central Office with updated Travel Demand Management Plans when submitted to DRPT, if applicable.
- Help identify high growth areas (UDAs, future growth areas).
- Assist in the development of project pipeline studies (recommendation development, public involvement).
- Update PDCs webpage with current transportation studies and other pertinent transportation related information.

Subtotal Task 2.1

SPR Funds (80%)	$8,000.00
PDC Funds (20%)	$2,000.00
Total Budgeted Expenditure for Program Administration	**$10,000.00**

2.2 Local and Regional Analysis and Support - $40,000.00

Background and Objective: Address regionalized transportation issues that are identified by the PDC and the rural localities in the Region. Maintain the upkeep of the 2050 Rural Long-Range Transportation Plan (RLRTP) and provide assistance with planning and analytical support for the rural localities in GWRC.

Individual projects and work elements are described below:

2.2.1 Local Transportation Planning and Analysis Support - Provide support and guidance to local governments in local planning efforts, identifying and developing rural transportation projects with technical assistance in cost estimating and transportation planning and analysis, including Geographic Information System (GIS) analysis and mapping. Additionally, GWRC staff will assist rural localities with initial project development for SMART SCALE, Transportation Alternatives, Safe Routes to School, and other State transportation funding programs as needed and will facilitate meetings with VDOT where appropriate.

Deliverables – Technical memos, research, analysis, GIS data and mapping. **$30,000.00**

2.2.2. Regional and Long-Range Transportation Planning – Maintain the 2050 RLRTP in concurrence with updates from the FY 23-28 Six-Year Improvement Program (SYIP) and other completed studies.

Deliverables – Maintain the RLRTP. **$10,000.00**

Subtotal Task 2.2

SPR Funds (80%)	$32,000.00
PDC Funds (20%)	$8,000.00
Total Budgeted Expenditure for Program Activities	**$40,000.00**

2.3 Caroline and King George Transportation Studies - $17,500.00

Background and Objective: Address Caroline and King George transportation study needs and link to economic development opportunities, including Opportunity Zone tax incentives, where possible.

Caroline County

2.3.1 Assist with county project concept development for SMART SCALE Round 7 for 2 projects. Staff will use existing studies, crash data, GIS and other analysis in consultation with VDOT, the county and officials and the Caroline Transportation Committee to conceptualize 2 projects to the pre-scoping approval standard: location, features, VTrans needs justification, logical termini, and PCES worksheet-level cost estimate.

Deliverables – Study report, maps and presentation to Caroline County and GWRC.

King George County

2.3.2 Assist with county project concept development for SMART SCALE Round 7 for 2 projects. Staff will use existing studies, crash data, GIS and other analysis in consultation with VDOT, the county staff and officials to conceptualize 2 projects to the pre-scoping approval standard: location, features, VTrans needs justification, logical termini, and PCES worksheet-level cost estimate.

Deliverables- Study report and presentation to King George County and GWRC.

Subtotal Task 2.3

SPR Funds (80%)	$14,000.00
PDC Funds (20%)	$3,500.00
Total Budgeted Expenditure for Program Activities	**$17,500.00**

Total, Tasks 2.1-2.3

SPR Funds (80%)	$54,000.00
PDC Funds (20%)	$13,500.00
Total Budgeted Expenditure for Program Activities	**$67,500.00**

FY-2025 Budget Summary Tasks	**VDOT (SPR) 80%**	**PDC (Match) 20%**	**Total 100%**
1.0 Program Administration			
1.1 – Program Management	$2,000.00	$500.00	$2,500.00
1.2 – Regional Coordination	$2,000.00	$500.00	$2,500.00
Total Budgeted Expenditure for Program Administration	**$4,000.00**	**$1,000.00**	**$5,000.00**
2.0 Program Activities			
2.1 – VDOT Statewide Planning Assistance and Coordination	$8,000.00	$2,000.00	$10,000.00
2.2 – Local and Regional Analysis and Support	$32,000.00	$8,000.00	$40,000.00
2.3 – Caroline and King George Transportation Studies	$14,000.00	$3,500.00	$17,500.00
Funding by task is for estimation purposes only and is not intended to be restrictive.			
Total Budgeted Expenditure for Program Activities	**$54,000.00**	**$13,500.00**	**$67,500.00**
Total Budgeted Expenditure for Program Administration and Program Activities	**$58,000.00**	**$14,500.00**	**$72,500.00**