

GEORGE
WASHINGTON
REGIONAL COMMISSION

**George Washington Regional Commission
Housing Advisory Committee (HAC)**

March 08, 2023

- Introductions
- Approval of February Meeting Minutes (ACTION ITEM)
- Summit Planning Update
 - Last call for small working group participants
 - Survey Results
- Community Assessment Update
 - Locality priorities
 - Other PDC work
- Review of CHIP Objectives

Next meeting: April 12, 2023 at 1PM

Regional Housing Assembly (RHA)

Date: February 8, 2023

Time: 1PM

Location: George Washington Regional Commission

MEETING CALLED BY	Sam Shoukas (GWRC)
TYPE OF MEETING	Regular Meeting
NOTE TAKER	Sam Shoukas (GWRC)
ATTENDEES	<p>Allison Balmes-John (Rappahannock Area Health District) Andre Pineda (Cary Street Partners) Cait Woodward (Loisann’s Hope House) Carl Bardy (Central Virginia Housing Coalition) Casey Hu (Community Foundation) Chip Boyles (GWRC) Ellen Justesen (Rappahannock Area Health District) Jan Erkert (Spangler Consulting) Jeh Hicks (Jarrell Properties) Jim Schepmoes (Greater Fredericksburg Habitat for Humanity) Kathy Douberly (FAHASS) Kim McClellan (Fredericksburg Area Association of Realtors) Lisa Stevens (Caroline County Schools) Mark Gaines (Town of Bowling Green) Mark Simes (Tricord) Maddie Harris (GWRC) Naomi Murdock (Mary Washington Healthcare) Paula McLemore (Pearson Smith Realty) Sam Shoukas (GWRC) Susan Doepp (individual) Xaivier Richardson (MWHC)</p>
ABSENT	<p>Cassie Kimberlin (Greater Fredericksburg Habitat for Humanity) Gee Gee Bean (Individual) Jason Tickle (Caroline Habitat for Humanity) Meghann Cotter (Micah Ministries)</p>

DISCUSSION	
Introductions	
Approval of January Minutes	<ul style="list-style-type: none"> Jan Erkert motioned to approve minutes with amendments to the attendance listing. Andre Pineda seconded the motion. The motion passed unanimously.
Brief Discussion on Group Name	

- The group discussed the need for a name that would be used for here forward. The group will forward suggestions to GWRC staff.

Approval of the Group Framework

- Mark Gaines motioned to approve the Committee framework as presented. Andre seconded the motion. The motion passed unanimously.

Summit Planning Update

- **1st GWRC Housing Summit – Fall 2023**
 - Maddie Harris presented options for beginning to plan the first housing summit. The group completed a survey on the format, time, day, and location. GWRC staff will reach out to the larger group to discuss the formation of a subcommittee to work on the detailed planning of the summit.
- **Coming Back Home: CVRHP’s 2nd Annual Housing Summit**
 - Information on Charlottesville’s 2nd annual housing summit was provided for those interested in attending. .

Current Strategies and Projects

- GWRC staff provided update on the Caroline Habitat for Humanity Project
- GWRC provided information on community assessment that staff is currently working through, information from which will be shared with the group.
- The Health District reminded us that the group, though can be focused on all aspects of affordable housing, should come to it with a lens of equity.

Next Meeting: April 12, 2023 at GWRC

CONCLUSION	The meeting ended at 2PM
ACTION ITEMS	<ul style="list-style-type: none"> • Sam will send doddle to group to have folks sign up for the small event coordinating subcommittee.

Venue	Dates	Day of the week	Session Types	Length
Whatever is cheapest	9/15/2023 9/22/2023 10/6/2023 10/20/2023	Monday Wednesday	Single Session	Morning and Afternoon
1-Fredericksburg Expo Center 2-Hyatt 3-Courtyard 4-Clarion 5-Holiday Inn	8/18/2023 8/25/2023 9/15/2023 10/20/2023	Tuesday Thursday	Single Session	Morning and Afternoon
1-Fredericksburg Expo Center 2-Courtyard 3-Clarion 4-Hyatt 5-Holiday Inn	10/6/2023 10/13/2023 10/20/2023 10/27/2023	Wednesday Thursday	Single Session	Morning, Afternoon, Second Morning
1-Holiday Inn 2-Fredericksburg Expo Center 3-Clarion 4-Courtyard 5-Hyatt	9/15/2023 9/22/2023 9/29/2023 10/6/2023	Tuesday Thursday	Multiple Sessions	Morning and Afternoon
1-Holiday Inn 2-Clarion 3-Courtyard 4-Fredericksburg Expo Center 5-Hyatt	9/22/2023 9/29/2023 10/20/2023 10/27/2023	Thursday Friday	Multiple Sessions	Morning and Afternoon
1-Clarion 2-Fredericksburg Expo Center 3-Holiday Inn 4-Hyatt 5-Courtyard	9/8/2023 9/15/2023 10/20/2023 10/27/2023	Wednesday Thursday	Multiple Sessions	Morning and Afternoon
1-Fredericksburg Expo Center 2-Clarion 3-Holiday Inn 4-Hyatt 5-Courtyard	8/4/2023 8/11/2023 8/18/2023 8/25/2023	Wednesday Thursday	N/A	N/A
1-Fredericksburg Expo Center 2-Clarion 3-Holiday Inn 4-Courtyard 5-Hyatt	8/25/2023 9/22/2023 10/6/2023	Tuesday Wednesday	Single Session	Morning Only
1-Fredericksburg Expo Center 2-Holiday Inn 3-Clarion 4-Hyatt 5-Courtyard	8/25/2023 9/22/2023 9/29/2023 10/6/2023	Tuesday Friday	Multiple Sessions	Morning and Afternoon
1-Clarion 2-Holiday Inn 3-Courtyard 4-Hyatt 5-Fredericksburg Expo Center	9/29/2023 10/6/2023 10/13/2023 10/20/2023	Tuesday Thursday	Multiple Sessions	Morning and Afternoon
1-Holiday Inn 2-Fredericksburg Expo Center 3-Courtyard 4-Hyatt 5-Clarion	8/25/2023 9/15/2023 9/22/2023 10/6/2023	Wednesday Thursday	N/A	Morning and Afternoon
1-Clarion 2-Holiday Inn 3-Fredericksburg Expo Center 4-Courtyard 5-Hyatt	8/4/2023 8/11/2023 8/18/2023 9/1/2023	Thursday Friday	Multiple Sessions	Morning and Afternoon
1-Fredericksburg Expo Center 2-Clarion 3-Holiday Inn 4-Courtyard 5-Hyatt	9/1/2023 9/8/2023 10/20/2023 10/27/2023	Thursday Friday	Single Session	Morning and Afternoon

Length	
Morning only	1
Morning and Afternoon	10
Morning, Afternoon, Second morning	1
Two full days	0

Session Types	
Single Session	5
Multiple Sessions	6

Day of the week	
Monday	1
Tuesday	5
Wednesday	6
Thursday	10
Friday	4

Dates	
8/4/2023	2
8/11/2023	2
8/18/2023	3
8/25/2023	5
9/1/2023	2
9/8/2023	2
9/15/2023	5
9/22/2023	6
9/29/2023	4
10/6/2023	7
10/13/2023	2
10/20/2023	7
10/27/2023	4

Venue	1#	2#	3#	4#	5#
Fredericksburg Expo Center	6	3	1	1	1
Clarion	3	4	3	1	1
Holiday Inn	3	3	4	0	2
Hyatt	0	1	0	6	5
Courtyard	0	1	4	4	3

APPENDIX A: COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP) AFFORDABLE HOUSING PRIORITY GOALS/OBJECTIVES/STRATEGIES TIMELINE

Goal 1: To develop and promote practices that ensure equitable housing opportunities for all.

Objective 1:

To form a diverse group of advocates to address the issue of Affordable Housing in PD16 by December 31, 2022.

- **Strategy 1:** By July 1, 2022, identify members of the community with a vested interest in the issue of affordable housing to participate in the group.
 - **Proposed indicators:**
 - **Number of community members invited to join**
 - 18
 - **Actual participating**
 - 10

- ✓ *Task 1: Identify members in a draft framework document.*
June, 2022
CHIP Affordable Housing Coalition to review draft framework and potential RHA Members.

- **Strategy 2:** Create a framework document, which will include assigning roles and responsibilities and identifying top priorities of the group by December 31, 2022.
 - **Proposed Indicators**
 - **Date framework is completed**
 - _____
 - **Information about the document including priorities of the group**
 - _____

- ✓ *Task 1: Approval of Concept*
September, 2022
The Regional Framing Stakeholders will receive a draft of the proposed Regional Housing Assembly Framework for review and comment.
- ✓ *Task 2: Develop FY2024 RHP Budget*
January, 2023
The George Washington Regional Commission will receive a request funding from area non-profit/foundation to support the Regional Housing Advisory Committee.
- ✓ *Task 3: Approval of Framework and Budget Request*
November, 2022
The George Washington Regional Commission will consider for approval of a Working Housing Advisory Committee Operational Framework.

Objective 2:

Develop and implement strategies to address top priorities of the group by June 30, 2025.

- **Strategy 1:** Develop strategies to address top priorities of the group by December 31, 2023.
 - **Proposed Indicators:**
 - **Date strategies are developed**
 - Aim for December 31, 2023
 - Information about the strategies, including how strategies developed / steps taken
 - Date _____
- **Strategy 2:** Have at least 1 meeting with each local government to discuss the identified priorities of the group by June 30, 2025.
 - **Proposed Indicators:**
 - Date of meetings with localities
 - Aim for all 5 by June 30, 2025
 - Information about what was discussed in these meetings, meeting minutes, which stakeholders and policy makers attended and decisions agreed upon.
- **Strategy 3:** Meet with state representatives to discuss the identified priorities of the group by June 30, 2025.
 - **Proposed Indicators**
 - Date of meetings with state representatives
 - Aim for June 30, 2025
 - Information about what was discussed in the meetings, meeting minutes, who attended and decisions agreed upon.

APPENDIX B: HOUSING ADVISORY COMMITTEE PROPOSED TASK LIST

Task 1: Convene Regional Housing Assembly -

March, 2023

Overall themes focused on the urgency of the need for a regional housing partnership to educate and coordinate efforts between sectors and localities.

Task 2: Coordinate a Regional Housing Summit

Date TBD

Task 3: Formalize Structure and Framework -

February - 2023

The GWRC Housing Coordinator will draft the RHA Organizational Framework. The framework will serve as a draft of the Goals, Objectives, and tasks that the Partnership will adopt.

Framework approval by RHA– March, 2023

Appointment of Representatives – February, 2023

RHA First Member Meeting – November,

RHA Executive Committee Meeting – January,

Task 4: Review Regional Housing Needs Assessment in relation to local Comp Plan Housing Chapters

July 1, 2023

Task 5: Prepare Virginia Housing Application for Funds -

Virginia Housing has expressed interest in partnering with the RHA to develop the capacity required to initiate a regional housing coalition. The RHA will prepare an application to seek Virginia Housing and other governmental and non-governmental resource support.

Task 6: Develop FY2024 RHP Budget & Annual Work Plan

The RHA will develop a budget for FY2024.

Task 7: Organize and Implement Educational Regional Housing Events

The RHA will coordinate educational seminars on affordable housing.

Task 8: Develop and Produce Local/Regional Template for Reporting Housing Metrics

After the Regional Housing Plan is developed, data will be used to establish current conditions and future housing goals.

Task 9: Develop Annual/Bi-Annual Monitoring and Reporting of Established Regional Housing Metrics

A monitoring and reporting protocol will be developed to provide a public reporting measure of housing status every two years.

December 31, 2023